



1. Title of the certificate (LT)¹

Profesinio mokymo diplomas. Pardavėjo modulinė profesinio mokymo programa (valstybinis kodas M44041601)

¹in original language

2. Translated title of the certificate (EN)¹

Qualified worker's Diploma. Shop assistant modular vocational training programme (state code M44041601)

¹If applicable. This translation has no legal status.

3. Profile of skills and competences

Compulsory competences:

1. To advise on the range of food products;
2. To advise on the range of non-food products;
3. To work with merchandises;
4. To operate technological machinery;
5. To operate electronic cash registers, cash systems;
6. To service customers efficiently;
7. To record purchase and sale transactions on an accounting program.

Optional competences:

1. To organize subdivision activities;
2. To record cash transactions on accounting;
3. To assess the relation between healthy lifestyle and health;
4. To apply visual communication resolutions in marketing stages.

4. Range of occupations accessible to the holder of the certificate¹

Object of sales assistant's activities: work at wholesale and retail trade companies. The holder will be qualified to place orders for the goods, accept and distribute the goods taking into account their storage areas. The holder will be qualified to prepare the goods for sale; to replenish exposition with the goods; to advise customers on the issues of food and non-food range of the goods; to provide information in a foreign language as well; to operate trade and other technological equipment; to record sales and purchases of the goods and services as well as cash transactions on an accounting and business management program. The holder will be qualified to guarantee consumers' rights and safety of the goods on sale; to service customers quickly and politely.

¹ If applicable

(*) Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

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5. Official basis of the certificate		
Name and status of the body awarding the certificate Legal entity with licence to provide formal vocational training programmes	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry of Education and Science of The Republic of Lithuania	
Level of the certificate (national or international) ISCED 454; LTKS IV; EKS 4	Grading scale / Pass requirements 10 grade scale. A Pass Grade -	
Access to next level of education/training Possibility to continue studies at the higher level of education programme	International agreements	
Legal basis Law on Education of the Republic of Lithuania Law on Vocational Education and Training of the Republic of Lithuania Resolution No. 535 of 4 May 2010 of the Government of the Republic of Lithuania "On the approval of the description of the National Qualifications Framework"		
6. Officially recognised ways of acquiring the certificate		
Aggregate duration of learning required to get the certificate (in weeks): 55 Ratio of theoretical and practical learning (%): 36/64 Duration and place of apprenticeship (in weeks): (0)		
Possibility to include passed education: passed education included by evaluating the knowledge		
Description of vocational education and training received	Part of programme (%)	Duration (in weeks)
School-/training centre-based	36	20
Workplace-based	64	35
Accredited prior learning		
Total duration of the education/ training leading to the certificate		55
Entry requirements		
Additional information More information (including the description of the national system of qualifications) at: www.aikos.smm.lt , www.europass.lt , www.euroguidance.lt , www.kpmc.lt		
The National Reference Points: www.europass.lt , www.smpf.lt		